

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on February 25, 2014, in the Grandview School Conference room, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                Mr. Robert Kessler, President  
                              Mr. Robert Projansky, Vice President  
                              Mrs. Valerie Buccino  
                              Mrs. Jann Skelton  
                              Mrs. Marianne Bohrer

Absent:                 None

Also Present:         Dr. Linda Freda, Superintendent  
                              Mr. Michael Halik, Business Administrator / Board Secretary

**PRESIDENT'S REPORT**

Mr. Kessler said he hoped everyone has enjoyed the snow days.

**SUPERINTENDENT'S REPORT**

Dr. Freda congratulated Mrs. Norton, Mrs. Schechter, Mrs. Robles and Mrs. Wozniak on the birth of their babies.

She reminded everyone the North Caldwell Partnership for Education Gala is scheduled for March 14<sup>th</sup>.

Dr. Freda then publicly stated that the North Caldwell Elementary Schools had no incidents to report of Violence or Vandalism, as well as Harassment, Intimidation or Bullying.

**PUBLIC RECOGNITION**

None

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Hands on Arts & Crafts-Paint a Story/Spring 2014.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

**G2. RESOLVED** that the Board of Education approve the revised Itinerant Services contract with Mountain Lakes Board of Education for **student #8003536** for five (5) hours/year (September 2013-June 2014) in the amount of \$675.00.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

**G3. WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 school year, and

**WHEREAS**, the North Caldwell Board of Education desires to apply for this waiver due to the fact that we project having fewer than forty (40) Medicaid eligible classified students;

**NOW THEREFORE BE IT RESOLVED**, that the North Caldwell Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2014-2015 school year.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- G4. RESOLVED** that the Board of Education approve payment to **Dr. Emily Sy** in the amount of \$675.00 for a developmental pediatric assessment for **student #5192**.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

- G5. RESOLVED** that the Board of Education approve the facilities use form submitted for the **Stay Sharp program**.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

- G6. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Bidy Basketball.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

- G7. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Baseball/Softball.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

- G8. RESOLVED** that the Board of Education approve a change in the 2013-2014 school calendar from Wednesday, March 5, 2014 as a full school day to a one session day.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

- G9. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **West Essex Field Hockey**.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

**PUBLIC SESSION**

**FEBRUARY 25, 2014**

Yes: 5 No: 0

**G10. RESOLVED** that the Board of Education approve the following changes in the 2013-2014 school calendar:

June 16, 17 and 18, 2014 - to full school days  
June 19, 20 and 23, 2014 - one-session school days

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 5 No: 0

**G11. RESOLVED** that the Board of Education approve June 23, 2014 as the last day of school for teachers, pending approval of side bar agreement so as not to make the change a precedents setting change.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 5 No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the Public Minutes of January 28, 2014.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

**B2. RESOLVED** that the Board of Education approve the **January 31, 2014, payroll** in the amount of \$304,221.10.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

**B3. RESOLVED** that the Board of Education approve the **January 27, 2014, Hand Check Register** in the amount of \$46,800.54.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

**B4. RESOLVED** that the Board of Education approve the **February 25, 2014, Bills and Claims** in the amount of \$182,097.98.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B5. RESOLVED** that the North Caldwell Board of Education accepts the Final Eligible Costs (FEC) for Gould Mountain Elementary School Security Upgrades Project, SP #3630-050-14-1003 - G04, in the amount of \$189,500.00, as outlined in the attached letter from the New Jersey Department of Education dated January 6, 2014; and

**BE IT FURTHER RESOLVED**, that the Board of Education make the following determinations regarding the security upgrades and funding of the project per the FEC letter dated January 6, 2014:

1. The District elects to receive State funding in the form of a Grant.
2. The District agrees with the Final Eligible Cost calculations for the project as follows - 40% State Share in the amount of \$75,800.00 and 60% Local Share in the amount of \$113,700.00.

**BE IT FUTHER RESOLVED**, that the Superintendent and School Business Administrator are authorized to execute the required documents and forms in order to accept the FEC as stipulated above on behalf of the Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B6. RESOLVED** that the North Caldwell Board of Education accepts the Final Eligible Costs for Gould Mountain Elementary School Partial Roof Replacement Project, SP #3630-050-14-1002 - G04, in the amount of \$130,685.00, as outlined in the attached letter from the New Jersey Department of Education dated January 6, 2014; and

**BE IT FURTHER RESOLVED**, that the Board of Education make the following determinations regarding the partial roof replacement and funding of the project per the FEC letter dated January 6, 2014:

1. The District elects to receive State funding in the form of a Grant.

2. The District agrees with the Final Eligible Cost calculations for the project as follows - 40% State Share in the amount of \$52,274.00 and 60% Local Share in the amount of \$78,411.00.

**BE IT FUTHER RESOLVED**, that the Superintendent and School Business Administrator are authorized to execute the required documents and forms in order to accept the FEC as stipulated above on behalf of the Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

- B7. RESOLVED** that the North Caldwell Board of Education accepts the Final Eligible Costs for Gould Mountain Elementary School Exterior Masonry Repairs Project, SP #3630-050-14-1001 - G04, in the amount of \$108,657.00, as outlined in the attached letter from the New Jersey Department of Education dated January 6, 2014; and

**BE IT FURTHER RESOLVED**, that the Board of Education make the following determinations regarding the masonry repairs and funding of the project per the FEC letter dated January 6, 2014:

1. The District elects to receive State funding in the form of a Grant.
2. The District agrees with the Final Eligible Cost calculations for the project as follows - 40% State Share in the amount of \$43,463.00 and 60% Local Share in the amount of \$65,194.00.

**BE IT FUTHER RESOLVED**, that the Superintendent and School Business Administrator are authorized to execute the required documents and forms in order to accept the FEC as stipulated above on behalf of the Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

- B8. RESOLVED** that the North Caldwell Board of Education accepts the Final Eligible Costs for Grandview Elementary School Security Upgrades Project, SP #3630-060-14-1004 - G04, in the amount of \$251,000.00, as outlined in the attached letter from the New Jersey Department of Education dated January 6, 2014; and

**BE IT FURTHER RESOLVED**, that the Board of Education make the following determinations regarding the security upgrades and funding of the project per the FEC letter dated January 6, 2014:

1. The District elects to receive State funding in the form of a Grant.
2. The District agrees with the Final Eligible Cost calculations for the project as follows - 40% State Share in the amount of \$100,400.00 and 60% Local Share in the amount of \$150,600.00.

**BE IT FUTHER RESOLVED**, that the Superintendent and School Business Administrator are authorized to execute the required documents and forms in order to accept the FEC as stipulated above on behalf of the Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B9. RESOLVED** that the Board of Education approve the **January 31, 2014, Hand Check Register** in the amount of \$3,200.00.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B10. RESOLVED** that the Board of Education approve the **February 19, 2014, Hand Check Register** in the amount of \$995,726.53.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B11. RESOLVED** that the Board of Education approve the **February 1, 2014, payroll** in the amount of \$324,687.70.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B12. RESOLVED** that the Board of Education approve the following line item transfers for December 31 2013:

To Account #	Amount	From Account #	Amount
Arch/Engr Services 11-000-230-334-00-00	5,000.00	Health Benefits 11-000-291-270-03-01	(15,000.00)
Other Professional Srvcs 11-000-230-339-00-00	4,000.00	Teachers - Salary 11-120-100-101-00-00	(7,500.00)
Supt Office Expense 11-000-230-610-03-01	2,000.00		
Principal Gould 11-000-240-103-01-01	1,500.00		
Principal Grandview 11-000-240-103-02-00	1,500.00		
Substitute Salaries 11-000-240-105-03-00	1,000.00		
Central Office Purch Srvc 11-000-251-340-00-00	3,000.00		
Central Office Supplies 11-000-251-610-00-00	1,000.00		
Central Office Misc Exp 11-000-251-890-00-00	1,000.00		
Technology Admin 11-000-252-110-00-00	500.00		
Admin info Tech Serv 11-000-252-340-00-00	2,000.00		
	22,500.00		(22,500.00)

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B13. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for December 2013.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B14. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount



appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B15. RESOLVED** that the Board of Education approve the **February 28, 2014, payroll** in the amount of \$306,087.72.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

<b>Name</b>	<b>Date</b>	<b>Workshop</b>	<b>Cost</b>	<b>Travel</b>
Halik, M.	2/26/14	Understanding the SDA Grant Process		\$52.70 + <u>\$7.00 tolls</u> <b>\$59.70</b>
Jeffrey, J.	3/13/14	Learning w/IPAD		\$190.00

Moved: Mrs. Skelton                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**P2. RESOLVED** that the Board of Education approve **Lacy Mac Donald** for speech/language evaluations at her per diem hourly rate effective February 10, 2014 to June 30, 2014.

Moved: Mrs. Skelton                      Seconded: Mrs. Bohrer

Yes: 5 No: 0

**P3. RESOLVED** that the Board of Education approve **Cheryl Schechter** for FMLA effective March 13, 2014 to June 12, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

**P4. RESOLVED** that the Board of Education approve **Cheryl Schechter** for Child Rearing Leave effective June 13, 2014 to June 30, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

**P5. RESOLVED** that the Board of Education approve **Melissa Robles** for FMLA effective March 17, 2014 to June 16, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

**P6. RESOLVED** that the Board of Education approve FMLA for **Stefanie Wozniak** effective March 21, 2014 to June 20, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

**OLD BUSINESS**

- The Board meeting dates were discussed so as not to overlap with the Borough Council meetings. However, due to deadline dates, there were no changes at this time.
- Buildings and Grounds committee met twice this month to establish policy for after hours security for the 2014-2015 school year.
- Thus far the district has received great feedback from the community regarding the use of "Constant Contact."

NEW BUSINESS

- Dr. Freda and Mr. Halik met with personnel from the Sussex Co-op to discuss concerns regarding busing. A student's busing issue was also addressed.
- The district messaging system was discussed.
- The Board also revisited the school calendar and the makeup of snow days.
- It was decided to make a revision to the 2014-2015 school calendar which will be presented for approval at the next Board meeting.

The following resolution was called at approximately 8:15 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

As there was no further business to discuss, the Board adjourned at 8:50 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary